

ENVIRONMENTAL QUALITY BOARD
601 57th Street, S.E.
Charleston, West Virginia 25304

MINUTES
July 13, 2017

A public meeting of the Environmental Quality Board was held July 13, 2017, beginning at 8:30 a.m. Board members present were: Edward Snyder, Ph.D., Chairman; D. Scott Simonton, Ph.D., Vice-Chairman; B. Mitchel Blake, Jr., Ph.D.; and Mr. William H. Gillespie. Board member Charles C. Somerville, Ph.D. was absent.

Staff members present were Jackie D. Shultz and Katherine C. Coleman.

It being determined a quorum was present, Dr. Snyder called the meeting to order and the Board proceeded with its agenda.

Dr. Simonton announced his resignation from the Board prior to election of officers. Dr. Simonton was presented with a plaque to honor his sixteen years of dedicated service as a member of the Environmental Quality Board.

Election of Officers:

Upon a motion duly made by Dr. Simonton and seconded by Mr. Gillespie, the Board voted unanimously to elect Dr. Snyder as Chairman.

Upon a motion duly made by Mr. Gillespie and seconded by Dr. Simonton, the Board voted unanimously to elect Dr. Blake as Vice-Chairman.

Minutes of January 12, 2017:

Minutes of the January 12, 2017, administrative meeting were reviewed by the Board. Upon a motion duly made by Dr. Simonton and seconded by Mr. Gillespie, the minutes were unanimously approved as presented.

Budget Update and Purchase Card Reports:

Upon a motion duly made by Mr. Gillespie and seconded by Dr. Blake, the Board voted unanimously to approve the Purchase Card Reports for January - March 2017 and April - June 2017.

Ms. Coleman presented the Board with a Fiscal Year 2017 Year-End Summary. Ms. Coleman reported the EQB spent 92% of its general revenue budget. Salary increase for staff were effective January 2017 and paid from special revenue funds. Legal Counsel fees charged by the Office of the Attorney General decreased by nearly \$29,000. Also, the EQB Special Revenue Operating Fund

balance of \$67,673 has been carried forward to Fiscal Year 2018.

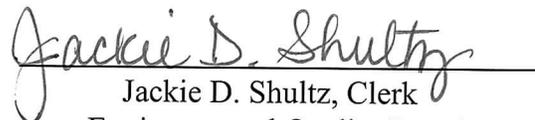
Ms. Coleman presented the Board with a Fiscal Year 2018 Budget Update. Ms. Coleman reported the EQB general revenue budget was reduced by \$373. Garrett Reporting Services was awarded the court reporter contract for FY 2018 at the same fee schedule as the FY 2017 rates.

On July 10, 2017, Governor Justice reappointed all Environmental Quality Board members to the Board. These appointments require the advice and consent of the Senate.

Adjournment:

There being no further business to come before the Board, the meeting was adjourned.

I hereby certify the foregoing is a true and correct record of the proceedings of the Environmental Quality Board meeting held on July 13, 2017. The Environmental Quality Board approved these minutes on March 8, 2018.



Jackie D. Shultz, Clerk
Environmental Quality Board