

**ENVIRONMENTAL QUALITY BOARD**  
**601 57<sup>th</sup> Street, SE**  
**Charleston, West Virginia 25304**

**MINUTES**  
**November 15, 2012**

A public meeting of the Environmental Quality Board was held on Thursday, November 15, 2012, in Charleston, West Virginia. Board members present were: Edward Snyder, Ph.D., Chairman; Mr. William H. Gillespie; Charles C. Somerville, Ph.D.; and B. Mitchel Blake, Jr., Ph.D. Staff members present were Wendy Radcliff, Jackie Shultz, and Kathy Coleman.

D. Scott Simonton, P.E., Ph.D., was not present for the meeting.

It being determined a quorum was present, Dr. Snyder called the meeting to order and the Board proceeded with its agenda.

**Welcome New Board Members**

Newly appointed Environmental Quality Board members Dr. Charles Somerville and Dr. Mitchel Blake, Jr. were introduced and welcomed to the Board.

**Election of Chairman and Vice-Chairman**

Upon a motion duly made by Mr. Gillespie, Dr. Snyder was nominated as Chairman and Dr. Simonton was nominated as Vice-Chairman. Dr. Somerville seconded the nominations. The Board then voted 4-0 to elect Dr. Snyder as Chairman and Dr. Simonton as Vice-Chairman.

**Minutes of November 10, 2011, Administrative Meeting:**

The minutes of the November 10, 2011, administrative meeting were reviewed by the Board. Upon a motion duly made by Mr. Gillespie and seconded by Dr. Snyder, the minutes were unanimously approved as presented.

**Budget Update and Purchase Card Reports**

Ms. Coleman provided the Board with the following information: (1) P-Card Quarterly Reports; (2) Budget Summary & Chart; (3) FY 2012 Year-End Reports; and (4) FY 2013 and FY 2014 Budget Updates.

Upon a motion duly made by Mr. Gillespie and seconded by Dr. Snyder, the Board voted 4-0 to approve the Purchase Card Report for July 1, 2012 - September 30, 2012.

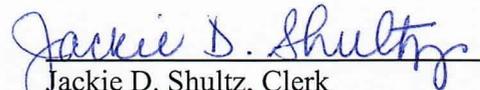
The Budget Summary & Chart, FY 2012 Year-End Reports, FY 2013 and FY 2014 Budget Updates were provided for informational purposes only and did not require action by the Board.

**Adjournment**

There being no further business to bring before the Board, the meeting was adjourned.

\* \* \*

I hereby certify that the foregoing is a true and correct record of the proceedings of the Environmental Quality Board meeting held on November 15, 2012. The Environmental Quality Board approved these minutes on July 11, 2013.

  
Jackie D. Shultz, Clerk  
Environmental Quality Board