

ENVIRONMENTAL QUALITY BOARD
601 57th Street, SE
Charleston, West Virginia 25304

MINUTES
April 14, 2011

A public meeting of the Environmental Quality Board was held on Thursday, April 14, 2011, in Charleston, West Virginia. Board members present were: Edward Snyder, Ph.D., Chairman; William H. Gillespie; Dr. James Van Gundy; and Edward C. Armbrrecht, Jr. Staff members present were Wendy E. Radcliff, Esquire, Counsel for the Board, via telephone; Jackie D. Shultz, Clerk of the Board; and Katherine C. Coleman, Administrative Secretary.

It being determined a quorum was present, Dr. Snyder called the meeting to order and the Board proceeded with its agenda.

Minutes of November 18, 2010, Administrative Meeting

The minutes of the November 18, 2010, administrative meeting were reviewed by the Board. Upon a motion duly made by Mr. Gillespie and seconded by Dr. Van Gundy, the minutes were unanimously approved as presented.

Budget Update - July 1, 2010 through March 31, 2011

Ms. Coleman reported that as of March 31, 2011, the EQB had spent 76% of its general revenue funding and 22% of the EQB Special Revenue Operating Fund/Groundwater Fund. Ms. Coleman projected that the Board will spend \$25,000 of the EQB Special Revenue Operating Fund/Groundwater Fund and recommended that the Board pursue additional groundwater funds from the Department of Environmental Protection once fiscal year 2011 has been closed.

Pursuant to the passage of House Bill 2012 and approved by the Governor, Ms. Shultz and Ms. Coleman will receive a 2% salary increase effective July 1, 2011.

Ms. Coleman informed the Board that the June 8-9, 2011, evidentiary hearings will be held at the Holiday Inn Martinsburg.

Purchase Card Reports - October 2010 through March 2011

Upon a motion duly made by Mr. Gillespie and seconded by Dr. Van Gundy, the Board voted unanimously to approve the Purchase Card Reports as provided by Ms. Coleman.

Other Business

The Board was provided with a March 29, 2011 memorandum from Rob Alsop, Chief of

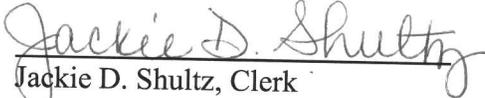
Staff to the Governor, to Cabinet Secretaries regarding discretionary salary increases. Ms. Radcliff suggested and the Board agreed that, pursuant to the March 29, 2011, memorandum, the Board's staff should pursue salary increases pursuant to the Pay Plan Implementation Policy. Ms. Shultz and Ms. Coleman were directed to work with Ms. Radcliff to secure the appropriate justification and documentation needed to accomplish this matter.

Adjournment

There being no further business to come before the Board, the meeting was adjourned.

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I hereby certify that the foregoing is a true and correct record of the proceedings of the Environmental Quality Board meeting held on April 14, 2011. The Environmental Quality Board approved these minutes on July 14, 2011.


Jackie D. Shultz, Clerk
Environmental Quality Board