

**Environmental Quality Board  
601 57<sup>th</sup> Street, SE  
Charleston, West Virginia 25304  
(304) 926-0445  
Fax: (304) 926-0486**

**MINUTES  
October 19, 2006**

A public meeting of the Environmental Quality Board was held on Thursday, October 19, 2006 in Charleston, West Virginia. Members present were: Dr. Edward Snyder, Chairperson; Mr. William H. Gillespie; and Dr. D. Scott Simonton.

Staff members present were Wendy E. Radcliff, Esquire, Counsel for the Board; Kathy Coleman, Administrative Secretary; and Jackie Shultz, Clerk of the Boards.

It being determined a quorum was present, Dr. Snyder called the meeting to order and the Board proceeded with its agenda.

**I. APPEALS**

***06-04-EQB (Citizens for Responsible Wind Power)*** - Appeal No. 06-04-EQB was filed with the Environmental Quality Board on March 7, 2006 with regard to the WV Department of Environmental Protection's issuance of NPDES Permit No. WV0115924 to Nedpower Mount Storm LLC. The Evidentiary Hearing in Appeal No. 06-04-EQB was conducted during the October 19, 2006 Board meeting.

***06-28-EQB (Citizens for Responsible Wind Power)*** - Appeal No. 06-28-EQB was filed with the Environmental Quality Board on October 18, 2006 with regard to a Request for Stay of Permit No. WV0115924 issued to Nedpower Mount Storm LLC. The Evidentiary Hearing in Appeal No. 06-28-EQB was conducted during the October 19, 2006 Board meeting.

**II. ADMINISTRATIVE MATTERS**

**1. Minutes of September 14, 2006 Meeting:**

Upon a motion duly made by Mr. Gillespie and seconded by Dr. Simonton, the Board voted unanimously to approve the minutes of the September 14, 2006 Board meeting as drafted.

**2. Budget Update:**

The Board members were provided with a financial update through September 30, 2006. A copy of the report is attached and made a part of these minutes as Exhibit "A". Ms. Coleman reported that as of September 30<sup>th</sup>, which represents 25% of the fiscal year, the Environmental

Quality Board has spent 15% of its budget, the Air Quality Board has spent 25% and the AQB/EQB Combined budget has spent 18% of the total funds.

Ms. Coleman reported that Dr. Snyder and Mr. Douglas Hudson, Chairperson of the Air Quality Board, approved the purchase of furniture for the Clerk and Administrative Secretary's offices. The expense will be split equally between the two Boards with each paying \$2,319.

The fiscal year 2006 year-end report was presented to the Board. A copy of the report is attached and made a part of these minutes as Exhibit "B". The Environmental Quality Board ended fiscal year 2006 with a surplus of general revenue funding in the amount of \$40,483 and a surplus in the EQB Groundwater Special Operating Fund in the amount of \$87,074.

Ms. Coleman explained that the surplus in the EQB Groundwater Fund has been carried forward to the new fiscal year. However, the general revenue funding is appropriated funding and cannot be carried forward year to year.

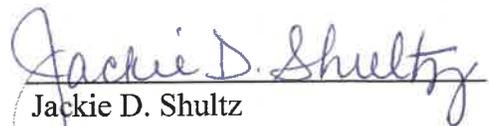
Ms. Coleman informed the Board of a program offered by the WV Treasurer's Office to provide a link from the Board's website to the Treasurer's Office website for the purpose of receiving credit card payments for Freedom of Information Act (FOIA) request invoices. The Treasurer's Office would ensure the security of the transaction rather than the Board's current website host, WV Information Services and Communications. The Board voted unanimously to add the Treasurer's Office link to the website.

### **3. Purchase Card Report:**

The quarterly Purchase Card report was provided to the Board. The report details the purchase card transactions for the months of April 2006 thru June 2006, and includes the BB& T and Citibank monthly statements. A copy of the report is attached and made part of these minutes as Exhibit "C". The Board voted unanimously to approve the Purchase Card report.

There being no further business to come before the Board, the meeting was adjourned.

I hereby certify that the foregoing is a true and correct record of the proceedings of the Environmental Quality Board meeting held on October 19, 2006. The Environmental Quality Board approved these minutes on November 16, 2006.

  
Jackie D. Shultz  
Clerk of the Board



**AIR QUALITY BOARD AND ENVIRONMENTAL QUALITY BOARD**

601 57<sup>th</sup> Street, SE, Charleston, WV 25304  
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**MEMORANDUM**

**To:**           **Air Quality Board**                   **Environmental Quality Board**  
          Doug Hudson, Chair               Edward Snyder, Chair  
          Tom Hansen, Vice Chair         Scott Simonton, Vice Chair  
          Dick Calvert                   Edward C. Armbrrecht, Jr.  
          Randy Curtis                   William H. Gillespie  
          Bob Foster                     James Van Gundy  
          Mike Koon

**From:**       Kathy Coleman

**Date:**        October 13, 2006

**Re:**          Fiscal Year 2007 - Budget Reports

**Budget Reports**

Please see the attached reports which provide a financial update through September 30, 2006:

- Air Quality Board - **Attachment 1**
- Environmental Quality Board - **Attachment 2**
- Air Quality and Environmental Quality Boards Combined Budget - **Attachment 3**

The reports detail expenses for a three month period, which represents 25% of the fiscal year. As of September 30, 2006, the Boards have spent the following percentages of their budgets:

- Air Quality Board - 25.63%**
- Environmental Quality Board - 15.39%**
- AQB/EQB Combined Budget - 18.47%**

If you have any questions, please do not hesitate to contact me or let me know during the next Board meeting.

**AIR QUALITY BOARD**  
**Fiscal Year 2007**  
**Expenditures Paid and Accrued as of 9/30/06**

Attachment 1

CODE	EXPENDITURE	BUDGET*	JULY 06	AUG 06	SEPT 06	YTD	BALANCE	% SPENT
001	Salaries	33,266	2,933.87	2,907.18	1,876.00	7,717.05	25,548.95	23.20%
002	Per Diem	5,200		1,200.00		1,200.00	4,000.00	23.08%
001/002	Reserve / Per Diem and Salary Increases	1,000				0.00	1,000.00	0.00%
004	Annual Increment	150	150.00			150.00	0.00	100.00%
010	Personnel Fees	325			65.00	65.00	260.00	20.00%
011	Social Security	3,185	225.79	212.28	231.12	669.19	2,515.81	21.01%
012	Public Employees' Insurance	2,250	177.86	227.86	175.18	580.90	1,669.10	25.82%
014	Workers' Compensation	450	76.50			76.50	373.50	17.00%
015	Unemployment Compensation	350				0.00	350.00	0.00%
016	Pension / Retirement	3,700	323.80	262.71	196.98	783.49	2,916.51	21.18%
020	Office Supplies	1,500	264.05	234.75	200.00	698.80	801.20	46.59%
020	Westlaw Usage	150	50.00	50.00	50.00	150.00	0.00	100.00%
023	Utilities	2,000	33.86	171.85	125.94	331.65	1,668.35	16.58%
024	Telecommunications	500			33.83	33.83	466.17	6.77%
025	Court Reporter Fees	3,000		2,039.00		2,039.00	961.00	67.97%
025	Other Contractual & Professional Fees	4,700	168.84	168.84	168.84	506.52	4,193.48	10.78%
025	Legal Counsel Fees - AG's Office	14,000		4,129.65	500.00	4,629.65	9,370.35	33.07%
026	Travel - Board Members	1,200		271.88		271.88	928.12	22.66%
026	Travel - Staff	500				0.00	500.00	0.00%
027	Computer Services, Website Host & Registrations	1,500	130.29	135.11	130.00	395.40	1,104.60	26.36%
030	Rentals - Copiers & Misc	1,000			160.57	160.57	839.43	16.06%
032	BRIM Premium - Liability & Property Insurance	1,800	450.00			450.00	1,350.00	25.00%
034	Clothing, Household & Recreational Supplies	100				0.00	100.00	0.00%
035	Advertising	500		401.68		401.68	98.32	80.34%
037	Research, Educational & Medical Supplies	100			16.74	16.74	83.26	16.74%
038	Routine Maintenance Contracts	100				0.00	100.00	0.00%
042	Hospitality (Board Meetings)	50		12.97		12.97	37.03	25.94%
051	Misc. Expenses	100				0.00	100.00	0.00%
052	Training and Development	500	206.60		200.00	406.60	93.40	81.32%
053	Postage	500	62.34	38.09	50.00	150.43	349.57	30.09%
054	Computer Supplies and Equipment	500				0.00	500.00	0.00%
058	Misc. Equipment Purchases	250			23.99	23.99	226.01	9.60%
070	Office & Communication Equipment	250				0.00	250.00	0.00%
077	Books / Periodicals	302				0.00	302.00	0.00%
110	PEIA Reserve Fund	350	30.00	30.00	19.00	79.00	271.00	22.57%
151	Debt Service to DEP - Principal	3,870	295.94	295.94	295.94	887.82	2,982.18	22.94%
152	Debt Service to DEP - Interest	7,928	666.99	666.99	666.99	2,000.97	5,927.03	25.24%
	Less: FOIA Income					0.00		
	<b>Total</b>	<b>97,126</b>	<b>6,246.73</b>	<b>13,456.78</b>	<b>5,186.12</b>	<b>24,889.63</b>	<b>72,236.37</b>	<b>25.63%</b>
	*AQB Budget = \$97,126 (General Revenue)							

**ENVIRONMENTAL QUALITY BOARD**  
**Fiscal Year 2007**  
**Expenditures Paid and Accrued as of 9/30/06**

Attachment 2

CODE	EXPENDITURE	BUDGET*	JULY 06	AUG 06	SEPT 06	YTD	BALANCE	% SPENT
001	Salaries	33,266	2,933.88	2,907.19	1,876.00	7,717.07	25,548.93	23.20%
002	Per Diem	12,700	750.00	900.00	1,350.00	3,000.00	9,700.00	23.62%
001/002	Reserve / Per Diem and Salary Increases	4,500				0.00	4,500.00	0.00%
004	Annual Increment	150	150.00			150.00	0.00	100.00%
010	Personnel Fees	325			85.00	85.00	240.00	26.15%
011	Social Security	3,485	237.33	304.14	265.62	807.09	2,677.91	23.16%
012	Public Employees' Insurance	2,250	177.88	227.88	175.19	580.95	1,669.05	25.82%
014	Workers' Compensation	450	76.50			76.50	373.50	17.00%
015	Unemployment Compensation	350				0.00	350.00	0.00%
016	Pension / Retirement	3,700	323.82	262.74	196.98	783.54	2,916.46	21.18%
020	Office Supplies	2,000	264.05	234.75	200.00	698.80	1,301.20	34.94%
020	Westlaw Usage	850	50.00	50.00	50.00	150.00	700.00	17.65%
023	Utilities	2,000	33.86	171.85	125.94	331.65	1,668.35	16.58%
024	Telecommunications	500			33.83	33.83	466.17	6.77%
025	Court Reporter Fees	10,000	966.25	906.38	800.00	2,672.63	7,327.37	26.73%
025	Other Professional Fees	4,700	168.84	168.84	168.84	506.52	4,193.48	10.78%
025	Legal Counsel Fees - AG's Office	39,000	2,616.30	2,975.40	4,000.00	9,591.70	29,408.30	24.59%
026	Travel - Board Members	7,500	701.31	1,072.10	565.46	2,338.87	5,161.13	31.18%
026	Travel - Staff	500				0.00	500.00	0.00%
027	Computer Services, Website Host & Registrations	1,500	130.29	135.13	130.00	395.42	1,104.58	26.36%
030	Rentals - Copiers & Misc	1,000			160.57	160.57	839.43	16.06%
032	BRIM Premium - Liability & Property Insurance	1,800	450.00			450.00	1,350.00	25.00%
034	Clothing, Household & Recreational Supplies	100				0.00	100.00	0.00%
035	Advertising	500		401.68		401.68	98.32	80.34%
037	Research, Educational & Medical Supplies	100			16.74	16.74	83.26	16.74%
038	Routine Maintenance Contracts	100				0.00	100.00	0.00%
042	Hospitality (Board Meetings)	50		12.98		12.98	37.02	25.96%
051	Misc. Expense	100				0.00	100.00	0.00%
052	Training and Development	3,000	206.60		200.00	406.60	2,593.40	13.55%
053	Postage	1,500	143.57	192.19	150.00	485.76	1,014.24	32.38%
054	Computer Supplies and Equipment	3,000				0.00	3,000.00	0.00%
058	Misc. Equipment Purchases	250			24.00	24.00	226.00	9.60%
070	Office & Communication Equipment	250				0.00	250.00	0.00%
077	Books / Periodicals	562				0.00	562.00	0.00%
110	PEIA Reserve Fund	350	30.00	30.00	19.00	79.00	271.00	22.57%
151	Debt Service to DEP - Principal	3,870	295.94	295.94	295.94	887.82	2,982.18	22.94%
152	Debt Service to DEP - Interest	7,928	666.99	666.99	666.99	2,000.97	5,927.03	25.24%
	Uncommitted Funds-Fund 3275-EQB Groundwater	72,059.84				0.00	72,059.84	0.00%
	Less: FOIA Income		(18.75)			(18.75)	18.75	
	<b>Total</b>	<b>226,245.84</b>	<b>11,354.66</b>	<b>11,916.18</b>	<b>11,556.10</b>	<b>34,826.94</b>	<b>191,418.90</b>	<b>15.39%</b>
*EQB Budget = \$139,171 (General Rev.) + \$87,074.84 (Groundwater Special Operating) = \$226,245.84								

AIR QUALITY BOARD AND ENVIRONMENTAL QUALITY BOARD  
Fiscal Year 2007  
Expenditures Paid and Accrued as of 9/30/06

Attachment 3

CODE	EXPENDITURE	BUDGET*	JULY 06	AUG 06	SEPT 06	YTD	BALANCE	% SPENT
001	Salaries - AQB	33,266	2,933.87	2,907.18	1,876.00	7,717.05	25,548.95	23.20%
001	Salaries - EQB	33,266	2,933.88	2,907.19	1,876.00	7,717.07	25,548.93	23.20%
002	Per Diem - AQB	5,200		1,200.00		1,200.00	4,000.00	23.08%
002	Per Diem - EQB	12,700	750.00	900.00	1,350.00	3,000.00	9,700.00	23.62%
001/002	Reserve / Per Diem and Salary Increases	5,500				0.00	5,500.00	0.00%
004	Annual Increment	300	300.00			300.00	0.00	100.00%
010	Personnel Fees	650			150.00	150.00	500.00	23.08%
011	Social Security	6,670	463.12	516.42	496.74	1,476.28	5,193.72	22.13%
012	Public Employees' Insurance	4,500	355.74	455.74	350.37	1,161.85	3,338.15	25.82%
014	Workers' Compensation	900	153.00			153.00	747.00	17.00%
015	Unemployment Compensation	700				0.00	700.00	0.00%
016	Pension / Retirement	7,400	647.62	525.45	393.96	1,567.03	5,832.97	21.18%
020	Office Supplies	3,500	528.10	469.50	400.00	1,397.60	2,102.40	39.93%
020	Westlaw Usage	1,000	100.00	100.00	100.00	300.00	700.00	30.00%
023	Utilities	4,000	67.72	343.70	251.88	663.30	3,336.70	16.58%
024	Telecommunications	1,000			67.66	67.66	932.34	6.77%
025	Court Reporter Fees	13,000	966.25	2,945.38	800.00	4,711.63	8,288.37	36.24%
025	Other Professional Fees	9,400	337.68	337.68	337.68	1,013.04	8,386.96	10.78%
025	Legal Counsel Fees/ AG's Office - AQB	14,000		4,129.65	500.00	4,629.65	9,370.35	33.07%
025	Legal Counsel Fees/ AG's Office - EQB	39,000	2,616.30	2,975.40	4,000.00	9,591.70	29,408.30	24.59%
026	Travel - Board Members- AQB	1,200		271.88		271.88	928.12	22.66%
026	Travel - Board Members - EQB	7,500	701.31	1,072.10	565.46	2,338.87	5,161.13	31.18%
026	Travel - Staff	1,000				0.00	1,000.00	0.00%
027	Computer Services/ Website Host/ Registr.	3,000	260.58	270.24	260.00	790.82	2,209.18	26.36%
030	Rental - Copiers & Misc.	2,000			321.14	321.14	1,678.86	16.06%
032	BRIM Premium - Liability & Property Insurance	3,600	900.00			900.00	2,700.00	25.00%
034	Clothing, Household & Recreational Supplies	200				0.00	200.00	0.00%
035	Advertising	1,000		803.36		803.36	196.64	80.34%
037	Research, Educational & Medical Supplies	200			33.48	33.48	166.52	16.74%
038	Routine Maintenance Contracts	200				0.00	200.00	0.00%
042	Hospitality (Board Meetings)	100		25.95		25.95	74.05	25.95%
051	Misc. Expense	200				0.00	200.00	0.00%
052	Training and Development	3,500	413.20		400.00	813.20	2,686.80	23.23%
053	Postage	2,000	205.91	230.28	200.00	636.19	1,363.81	31.81%
054	Computer Supplies and Equipment	3,500				0.00	3,500.00	0.00%
058	Misc. Equipment Purchases	500			47.99	47.99	452.01	9.60%
070	Office & Communication Equipment	500				0.00	500.00	0.00%
077	Books / Periodicals	864				0.00	864.00	0.00%
110	PEIA Reserve Fund	700	60.00	60.00	38.00	158.00	542.00	22.57%
151	Debt Service - Principal	7,740	591.88	591.88	591.88	1,775.64	5,964.36	22.94%
152	Debt Service - Interest	15,856	1,333.98	1,333.98	1,333.98	4,001.94	11,854.06	25.24%
	Uncommitted Funds (EQB Groundwater)	72,059.84	(18.75)			(18.75)	72,078.59	
	Less: FOIA Income						0.00	
	<b>Total</b>	<b>323,371.84</b>	<b>17,601.39</b>	<b>25,372.96</b>	<b>16,742.22</b>	<b>59,716.57</b>	<b>263,655.27</b>	<b>18.47%</b>
*AQB/EQB Combined Budget = \$97,126 (AQB) + \$139,171 (EQB) + \$87,074.84 (EQB GW Spec Oper) = \$323,371.84								



**AIR QUALITY BOARD AND ENVIRONMENTAL QUALITY BOARD**

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**MEMORANDUM**

<b>To:</b>	<b>Air Quality Board</b> Doug Hudson, Chair Tom Hansen, Vice Chair Dick Calvert Randy Curtis Bob Foster Mike Koon	<b>Environmental Quality Board</b> Edward Snyder, Chair Scott Simonton, Vice Chair Edward C. Armbrrecht, Jr. William H. Gillespie James Van Gundy
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**From:** Kathy Coleman

**Date:** October 10, 2006

**Re:** Fiscal Year 2006- Budget Reports

**Fiscal Year 2006 - Budget Reports**

Please see the attached year-end reports which provide a summary of expenditures for the period of July 1, 2005 thru June 30, 2006:

- Air Quality Board - **Attachment 1**
- Environmental Quality Board - **Attachment 2**
- Air Quality and Environmental Quality Boards Combined Budget - **Attachment 3**

The Boards ended fiscal year 2006 with a surplus of funds as follows:

<b><u>Fund</u></b>	<b><u>Type of Funding</u></b>	<b><u>Surplus</u></b>
<b>Air Quality Board</b>	<b>General Revenue</b>	<b>\$33,192.11</b>
<b>Environmental Quality Board</b>	<b>General Revenue</b>	<b><u>40,483.09</u></b>
<b>Total General Revenue Surplus</b>		<b>\$73,675.20</b>
<b>EQB -Groundwater Special Operating</b>	<b>Non-appropriated</b>	<b>87,074.84</b>

The excess of funding is mostly due to the savings resulting from contracting with the Office of Attorney General for a part-time attorney rather than hiring a full-time attorney.

The year-end balance of \$87,074.84 in the EQB Groundwater Special Operating Fund has been carried forward to fiscal year 2007. However, the general revenue surpluses are appropriated funds and are not carried forward year to year.

**Fiscal Year 2007 - Projections**

Projections for fiscal year 2007 indicate that the Boards will not end the year with a substantial surplus as in fiscal year 2006 due to budgetary changes totaling **\$63,108** as follows:

- **The Department of Environmental Protection cut the Boards general revenue funding in the amount of \$29,608 (AQB \$10,408; EQB \$19,200).**
- **Fees paid to the Office of Attorney General will increase due to an increase of the hourly wage and number of hours billed - projected total increase \$33,500 (AQB \$12,500; EQB \$21,000).**

If you have any questions, please do not hesitate to contact me or let me know during the next Board meeting.

AIR QUALITY BOARD  
Fiscal Year 2006  
Total Expenditures  
July 1, 2005 - June 30, 2006

Attachment 1

CODE	EXPENDITURE	BUDGET*	YTD	BALANCE	% SPENT
001	Salaries	34,412	32,475.31	1,936.69	94.37%
002	Per Diem	7,200	1,650.00	5,550.00	22.92%
001/002	Reserve / Per Diem and Salary Increases	2,000	0.00	2,000.00	0.00%
004	Annual Increment	125	125.00	0.00	100.00%
010	Personnel Fees	325	260.00	65.00	80.00%
011	Social Security	3,100	2,525.86	574.14	81.48%
012	Public Employees' Insurance	3,000	2,123.86	876.14	70.80%
014	Workers' Compensation	375	373.70	1.30	99.65%
015	Unemployment Compensation	350	324.00	26.00	92.57%
016	Pension / Retirement	3,900	3,422.93	477.07	87.77%
020	Office Supplies	2,000	1,916.85	83.15	95.84%
021	Printing / Copying Service	300	0.00	300.00	0.00%
023	Utilities	2,200	2,142.80	57.20	97.40%
024	Telecommunications	600	560.63	39.37	93.44%
025	Court Reporter Fees	3,000	0.00	3,000.00	0.00%
025	Other Professional Fees	4,700	3,562.31	1,137.69	75.79%
025	Legal Counsel Fees	10,000	1,456.45	8,543.55	14.56%
026	Travel - Board Members	5,300	0.00	5,300.00	0.00%
026	Travel - Staff	750	0.00	750.00	0.00%
027	Computer Services and Website Host	1,750	1,315.73	434.27	75.18%
030	Rentals - Copiers & Misc	1,000	909.23	90.77	90.92%
032	BRIM Premium - Liability Insurance	1,880	1,879.00	1.00	99.95%
034	Clothing, Household & Recreational Supplies	110	105.29	4.71	95.72%
037	Research, Educational & Medical Supplies	100	19.67	80.33	19.67%
038	Routine Maintenance Contracts	100	25.58	74.42	25.58%
042	Hospitality (Board Meetings)	50	17.05	32.95	34.10%
051	On Line Westlaw and Misc Expenses	250	86.17	163.83	34.47%
052	Training and Development	1,000	344.87	655.13	34.49%
053	Postage	500	217.95	282.05	43.59%
054	Computer Supplies and Equipment	250	91.19	158.81	36.48%
058	Misc. Equipment Purchases	450	430.50	19.50	95.67%
070	Office & Communication Equipment	144	2.58	141.42	1.79%
077	Books / Periodicals	828	761.62	66.38	91.98%
110	PEIA Reserve Fund	400	343.00	57.00	85.75%
151	Debt Service to DEP - Principal	4,206	4,178.45	27.55	99.34%
152	Debt Service to DEP - Interest	10,879	10,694.31	184.69	98.30%
	Less: FOIA Income		0.00	0.00	
	<b>Total</b>	<b>107,534</b>	<b>74,341.89</b>	<b>33,192.11</b>	<b>69.13%</b>
	*AQB Budget = \$107,534 (General Revenue)				

ENVIRONMENTAL QUALITY BOARD  
Fiscal Year 2006  
Total Expenditures  
July 1, 2005 - June 30, 2006

Attachment 2

CODE	EXPENDITURE	BUDGET*	YTD	BALANCE	% SPENT
001	Salaries	34,412	32,475.31	1,936.69	94.37%
002	Per Diem	12,450	10,050.00	2,400.00	80.72%
001/002	Reserve / Per Diem and Salary Increases	8,000	0.00	8,000.00	0.00%
004	Annual Increment	125	125.00	0.00	100.00%
010	Personnel Fees	425	340.00	85.00	80.00%
011	Social Security	4,200	3,169.18	1,030.82	75.46%
012	Public Employees' Insurance	3,000	2,123.86	876.14	70.80%
014	Workers' Compensation	400	383.18	16.82	95.80%
015	Unemployment Compensation	350	324.00	26.00	92.57%
016	Pension / Retirement	3,900	3,423.24	476.76	87.78%
020	Office Supplies	3,000	2,342.87	657.13	78.10%
021	Printing / Copying Service	500	0.00	500.00	0.00%
023	Utilities	2,200	2,142.77	57.23	97.40%
024	Telecommunications	600	560.63	39.37	93.44%
025	Court Reporter Fees	9,800	9,765.11	34.89	99.64%
025	Other Professional Fees	4,700	3,667.30	1,032.70	78.03%
025	Legal Counsel Fees - AG's Office	24,000	17,725.20	6,274.80	73.86%
026	Travel - Board Members	13,800	5,644.33	8,155.67	40.90%
026	Travel - Staff	750	0.00	750.00	0.00%
027	Computer Services and Website Host	1,750	1,315.82	434.18	75.19%
030	Rentals - Copiers & Misc.	1,000	909.21	90.79	90.92%
031	Assoc. Dues and Professional Memberships	144	144.00	0.00	100.00%
032	BRIM Premium - Liability Insurance	1,880	1,879.00	1.00	99.95%
034	Clothing, Household & Recreational Supplies	110	105.30	4.70	95.73%
037	Research, Educational & Medical Supplies	100	19.68	80.32	19.68%
038	Routine Maintenance Contracts	100	25.57	74.43	25.57%
042	Hospitality (Board Meetings)	50	17.05	32.95	34.10%
051	On Line Westlaw and Misc. Expense	1,000	116.08	883.92	11.61%
052	Training and Development	1,000	476.57	523.43	47.66%
053	Postage	2,000	951.94	1,048.06	47.60%
054	Computer Supplies and Equipment	1,500	1,255.19	244.81	83.68%
058	Misc. Equipment Purchases	450	430.51	19.49	95.67%
070	Office & Communication Equipment	144	2.58	141.42	1.79%
077	Books / Periodicals	790	761.68	28.32	96.42%
110	PEIA Reserve Fund	400	343.00	57.00	85.75%
151	Debt Service to DEP - Principal	6,158	4,178.45	1,979.55	67.85%
152	Debt Service to DEP - Interest	13,183	10,694.30	2,488.70	81.12%
	Expense to Expense FY 2005 Year-End (Fund 3275)		(4,763.07)	4,763.07	
	Uncommitted Funds (Fund 3275-Groundwater)	82,147.27	0.00	82,147.27	0.00%
	Less: FOIA Income		(164.50)	164.50	
	<b>Total</b>	<b>240,518.27</b>	<b>112,960.34</b>	<b>127,557.93</b>	<b>46.97%</b>
*EQB Budget = \$158,371 (General Rev.) + \$82,147.27 (Groundwater/Spec. Oper.) = \$240,518.27					

AIR QUALITY BOARD AND ENVIRONMENTAL QUALITY BOARD  
 Fiscal Year 2006  
 Total Expenditures  
 July 1, 2005 - June 30, 2006

Attachment 3

CODE	EXPENDITURE	BUDGET*	YTD	BALANCE	% SPENT
001	Salaries - AQB	34,412	32,475.31	1,936.69	94.37%
001	Salaries - EQB	34,412	32,475.31	1,936.69	94.37%
002	Per Diem - AQB	7,200	1,650.00	5,550.00	22.92%
002	Per Diem - EQB	12,450	10,050.00	2,400.00	80.72%
001/002	Reserve / Per Diem and Salary Increases	10,000	0.00	10,000.00	0.00%
004	Annual Increment	250	250.00	0.00	100.00%
010	Personnel Fees	750	600.00	150.00	80.00%
011	Social Security	7,300	5,695.04	1,604.96	78.01%
012	Public Employees' Insurance	6,000	4,247.72	1,752.28	70.80%
014	Workers' Compensation	775	756.88	18.12	97.66%
015	Unemployment Compensation	700	648.00	52.00	92.57%
016	Pension / Retirement	7,800	6,846.17	953.83	87.77%
020	Office Supplies	5,000	4,259.72	740.28	85.19%
021	Printing / Copying Service	800	0.00	800.00	0.00%
023	Utilities	4,400	4,285.57	114.43	97.40%
024	Telecommunications	1,200	1,121.26	78.74	93.44%
025	Court Reporter Fees	12,550	9,765.11	2,784.89	77.81%
025	Other Professional Fees	9,400	7,229.61	2,170.39	76.91%
025	Legal Counsel Fees/ AG's Office - AQB	10,000	1,456.45	8,543.55	14.56%
025	Legal Counsel Fees/ AG's Office - EQB	24,000	17,725.20	6,274.80	73.86%
026	Travel - Board Members- AQB	5,300	0.00	5,300.00	0.00%
026	Travel - Board Members - EQB	13,800	5,644.33	8,155.67	40.90%
026	Travel - Staff	1,500	0.00	1,500.00	0.00%
027	Computer Services and Website Host	3,500	2,631.55	868.45	75.19%
030	Rental (Copiers & Misc)	2,000	1,818.44	181.56	90.92%
031	Assoc. Dues and Professional Memberships	144	144.00	0.00	100.00%
032	BRIM Premium - Liability Insurance	3,760	3,758.00	2.00	99.95%
034	Clothing, Household, Recreational Supplies	220	210.59	9.41	95.72%
037	Research, Educational & Medical Supplies	200	39.35	160.65	19.68%
038	Routine Maintenance Contracts	200	51.15	148.85	25.58%
042	Hospitality (Board Meetings)	100	34.10	65.90	34.10%
051	On Line Westlaw and Misc Expense	1,250	202.25	1,047.75	16.18%
052	Training and Development	2,000	821.44	1,178.56	41.07%
053	Postage	2,500	1,169.89	1,330.11	46.80%
054	Computer Supplies and Equipment	1,750	1,346.38	403.62	76.94%
058	Misc. Equipment Purchases	900	861.01	38.99	95.67%
070	Office & Communication Equipment	288	5.16	282.84	1.79%
077	Books / Periodicals	1,868	1,523.30	344.70	81.55%
110	PEIA Reserve Fund	800	686.00	114.00	85.75%
151	Debt Service - Principal	10,364	8,356.90	2,007.10	80.63%
152	Debt Service - Interest	24,062	21,388.61	2,673.39	88.89%
	Exp. to Exp. - FY 2005 Year-End (Fund 3275)		(4,763.07)	4,763.07	
	Uncommitted Funds (EQB Groundwater)	82,147.27		82,147.27	0.00%
	Less: FOIA Income		(164.50)	164.50	
	Total	348,052.27	187,302.23	160,750.04	53.81%



**AIR QUALITY BOARD AND ENVIRONMENTAL QUALITY BOARD**

601 57<sup>th</sup> Street, SE, Charleston, WV 25304  
Telephone: (304) 926-0445 Fax: (304) 926-0486  
e-mail: clerk@wvaqbeqb.org

**MEMORANDUM**

**To:**           **Air Quality Board:**           **Environmental Quality Board:**  
Mike Koon, Chair           Edward Snyder, Chair  
John Calvert, Vice Chair   Scott Simonton, Vice Chair  
Randy Curtis           Edward C. Armbrecht, Jr.  
Bob Foster           William Gillespie  
Tom Hansen           James Van Gundy  
Doug Hudson

**From:**       Kathy Coleman *VC*

**Date:**        July 24, 2006

**Subject:**     Purchase Card Report

Please see attached quarterly Purchase Card report and bank statements for your review.

The report details purchases during the months of April 2006 through June 2006.

Please be aware that the WV State Auditor's Office converted the purchase card accounts from BB & T to Citibank in April 2006.

If you have any questions, please contact me or let me know during the next Board meeting.

**Air Quality Board and Environmental Quality Board  
Purchase Card Report  
April 2006 - June 2006**

Date	Purchased By	Vendor	Description	Amount	Reconciled
<b>April</b>					
4/3/06	Kathy Coleman	US Post Office	EQB Mailing	10.35	Yes
4/3/06	Kathy Coleman	Office Max	Office Supplies	82.85	Yes
4/13/06	Kathy Coleman	Walmart Supercenter	Board Meeting Supplies	34.10	Yes
4/13/06	Kathy Coleman	US Post Office	AQB & EQB Mailing	13.12	Yes
4/13/06	Kathy Coleman	Carolina Marking Devices	Ink Stamp	43.05	Yes
4/17/06	Kathy Coleman	Cooking Naturals	Thermal Carafes for Board Meetings	79.82	Yes
4/17/06	Kathy Coleman	Office Max	Office and Board Meeting Supplies	200.91	Yes
4/20/06	Kathy Coleman	Office Max	Office Supplies	129.99	Yes
4/24/06	Kathy Coleman	US Post Office	AQB & EQB Mailing	3.48	Yes
4/27/06	Kathy Coleman	WV Prison Industries	Forms - WV-11s	4.50	Yes
			<b>Total</b>	<b>602.17</b>	
<b>May</b>					
5/15/06	Kathy Coleman	Office Max	Utility Cart and Office Supplies	365.35	Yes
5/17/06	Kathy Coleman	Nat'l Assoc. Legal Assistants	Exam Fee: Certified Legal Assistant Exam for Clerk	250.00	Yes
5/22/06	Kathy Coleman	US Post Office	AQB & EQB Mailing	1.89	Yes
5/23/06	Kathy Coleman	Nat'l Assoc. Legal Assistants	Refund Exam Fee - NALA Award to Clerk / Fee Waived	(250.00)	Yes
6/2/06	Kathy Coleman	US Post Office	AQB Mailing	6.66	Yes
			<b>Total</b>	<b>373.90</b>	
<b>June</b>					
6/6/06	Kathy Coleman	Matthew Bender	Reference Book - WV Legislative Review Service 2006	47.90	Yes
6/8/06	Kathy Coleman	US Post Office	AQB & EQB Mailing	11.19	Yes
6/16/06	Kathy Coleman	US Post Office	EQB Mailing	14.64	Yes
6/29/06	Kathy Coleman	Matthew Bender	WV Code Books - 2006 Supplement, Index & Rv 2 & 14	485.80	Yes
6/29/06	Kathy Coleman	Capitol Business Interior	2 Drawer File Cabinet	252.00	Yes
6/30/06	Kathy Coleman	Thomson West	Reference Book - Federal Environmental Laws 2006	86.00	Yes
6/30/06	Kathy Coleman	Office Max	Office Supplies	167.95	Yes
			<b>Total</b>	<b>1,065.48</b>	

Prepared By:   
Administrative Secretary & P-Card Coordinator  
and P-Card Coordinator

Date: 7/24/06

# BB&T

471581010000276500009320000093209

*You can tell we want your business.*

### PURCHASING CARD

Account Number

Past Due Amount	\$0.00
Current Balance	\$93.20
Minimum Payment Due	\$93.20
Payment Due Date	05-27-06

**BB&T BANKCARD CORPORATION**  
**P.O. BOX 580363**  
**CHARLOTTE, NC 28258-0363**

PLEASE TEAR PAYMENT COUPON AT PERFORATION.

### INDIVIDUAL CARDHOLDER ACTIVITY

KATHERINE COLEMAN			Credit Limit	Credits	Purchases & Other Charges	Cash Adv	Total Activity
			\$4,000	\$0.00	\$93.20	\$0.00	\$93.20
Post Date	Trans Date	Reference Number	Transaction Description				Amount
<b>PURCHASES</b>							
04-03	03-31	24401406090001355114409	USPS 5514560706 CHARLESTON WV			+	10.35 ✓
04-03	03-30	24610436090004056055362	OFFICEMAX CT*IN#824408 800-264-7370 IL			+	82.85 ✓

Send Inquiries To:  
**Bankcard Service Center**  
**P.O. BOX 698**  
**WILSON, NC 27894-0698**

# BB&T

*You can tell we want your business.*



4807-1500-0017-6396

PAGE 2

Statement Date  
05/03/06

COMPANY BOOKKEEPING DETAIL

ENVIRONMENTAL QUALITY BD				
Monthly Limit		Cash Limit*	Available Credit Line	Available Cash Line**
\$6,000		\$00	\$5,491	\$00
Sale Date	Post Date	Reference Number	Type of Activity	Amount

INDIVIDUAL CARDMEMBER ACTIVITY

COLEMAN, KATHERINE C				
Monthly Limit		Cash Limit*		
\$4,000		\$00		
Sale Date	Post Date	Reference Number	Type of Activity	Amount
04/12	04/13	24226386102360865875690	WM SUPERCENTER SOUTH CHARLES WV	34.10 ✓
04/12	04/13	24401406102001356216183	USPS 5514560706 CHARLESTON WV	13.12 ✓
04/12	04/13	24755426103131031408126	CAROL MARKING DEVICES 704-5257600 NC	43.05 ✓
04/14	04/17	24129426105100002918618	COOKING NATURALS 770-459-9866 GA	79.82 ✓
04/13	04/17	24610436104004056039840	OFFICEMAX CT*IN#217962 800-264-7370 IL	200.91 ✓
04/18	04/20	24399006109188074804187	OFFICE MAX 00007484 CHARLESTON WV	129.99 ✓
04/21	04/24	24401406111001354245712	USPS 5514560706 CHARLESTON WV	3.48 ✓
04/25	04/27	24073146116900014485697	WV PRISON INDUSTRIES CHARLESTON WV	4.50 ✓
			TOTAL PURCHASES/ADVANCES/CREDITS	508.97

\* Cash Advance Limit is a portion of your Total Monthly Limit  
\*\* Available Cash Line is a portion of your Available Credit Line



4807-1500-0017-6396

PAGE 2

Statement Date  
06/03/06

COMPANY BOOKKEEPING DETAIL

ENVIRONMENTAL QUALITY BD							
Monthly Limit		Cash Limit*		Available Credit Line		Available Cash Line**	
\$6,000		\$00		\$5,626		\$00	
Sale Date	Post Date	Reference Number	Type of Activity			Amount	
05/29	05/30	74046586150150587300187	PAYMENT RECEIVED -- THANK YOU			508.97 PY	

INDIVIDUAL CARDMEMBER ACTIVITY

COLEMAN, KATHERINE C							
Monthly Limit		Cash Limit*					
\$4,000		\$00					
Sale Date	Post Date	Reference Number	Type of Activity			Amount	
05/11	05/15	24610436132004059046251	OFFICEMAX CT*IN#891335	800-264-7370	IL	365.35	✓
05/16	05/17	24717056137131373065734	NATL ASSOC OF LEGAL ASSIS	918-5876828	OK	250.00	✓
05/19	05/22	24401406139001354317774	USPS 5514560701	CHARLESTON	WV	1.89	✓
05/22	05/23	74717056143131431811373	NATL ASSOC OF LEGAL ASSIS	918-5876828	OK	250.00	CR ✓
06/01	06/02	24401406152001354721282	USPS 5514560706	CHARLESTON	WV	6.66	✓
TOTAL PURCHASES/ADVANCES/CREDITS						373.90	

\* Cash Advance Limit is a portion of your Total Monthly Limit  
\*\* Available Cash Line is a portion of your Available Credit Line

4807-1500-0017-6396

PAGE 2

Statement Date  
07/03/06

**COMPANY BOOKKEEPING DETAIL**

ENVIRONMENTAL QUALITY BD						
Monthly Limit		Cash Limit*		Available Credit Line		Available Cash Line**
\$6,000		\$00		\$4,934		\$00
Safe Date	Post Date	Reference Number	Type of Activity			Amount
06/22	06/22	74046586173173611500096	PAYMENT RECEIVED -- THANK YOU			373.90 PY

**INDIVIDUAL CARDMEMBER ACTIVITY**

COLEMAN, KATHERINE C						
Monthly Limit		Cash Limit*				
\$4,000		\$00				
Safe Date	Post Date	Reference Number	Type of Activity			Amount
06/05	06/06	24001756156200746500101	MATTHEW BENDER & CO INC	800-833-9844	NY	47.90 ✓
06/07	06/08	24401406158001354523740	USPS 5514560706	CHARLESTON	WV	11.19 ✓
06/15	06/16	24401406166001355198211	USPS 5514560706	CHARLESTON	WV	14.64 ✓
06/28	06/29	24001756179200746000287	MATTHEW BENDER & CO INC	800-833-9844	NY	485.80 ✓
06/28	06/29	24401246179980002328138	CAPITOL BUSINESS INTERIOR	HUNTINGTON	WV	252.00 ✓
06/28	06/30	24110396180008310358506	THOMSON WEST	800-328-4880	MN	86.00 ✓
06/28	06/30	24610436180004053057495	OFFICEMAX CT*IN#075935	800-264-7370	IL	167.95 ✓
TOTAL PURCHASES/ADVANCES/CREDITS						1,065.48 ✓

\* Cash Advance Limit is a portion of your Total Monthly Limit  
\*\* Available Cash Line is a portion of your Available Credit Line